

# HOUSING AUTHORITY OF THE COUNTY OF SALT LAKE

## MINUTES OF THE SPECIAL BOARD MEETING

February 28, 2019

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**PRESENT:**

Jennifer Johnston – Chair (audio)  
Mark Johnston – Vice Chair (audio)  
Phil Bernal – Commissioner (audio)  
Roderic Land – Commissioner (audio)  
Erin Litvack – Commissioner (audio)  
Gwen White – Commissioner (audio)

**STAFF PRESENT:**

André Bartlomé – Chief Financial Officer  
Zach Bale – Director of Operations  
Jeremy Runia – Real Estate Development Director (audio)  
Dan Pincock – Executive Administrator

**EXCUSED:**

Janice Kimball – Executive Director

**EXCUSED:**

Spencer Moffat – Commissioner

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**COMMENCE**

A special meeting of the Board of Commissioners of the Housing Authority of the County of Salt Lake (HACSL) was held on Thursday, February 28, at 8:30 a.m. The special meeting was conducted via conference call; however, the meeting originated in the HACSL main floor conference room, and Andre Bartlome, Zach Bale, and Dan Pincock were present; the remainder of the attendees participated by audio/conference call.

Chair Jennifer Johnston welcomed everyone and called the meeting to order at 8:31 a.m.

**1. PUBLIC COMMENT**

There were no members of the public in attendance at the meeting.

**2. RESOLUTION #964: COLUMBUS LOAN MODIFICATION**

Chair Jennifer Johnston mentioned that the information agreed upon at the Board retreat regarding the interest rate for extending the loan to Columbus was in the resolution, but she did not see the discussion that Columbus knew it could do a second extension and the 1% origination fees. Real Estate Development Director Jeremy Runia confirmed that such information was not memorialized in the resolution but was included in the other modification documents and that the resolution authorizes the Executive Director to negotiate any and all terms on behalf of the Housing Authority pertaining to this matter. CFO Andre Bartlome then pointed out that the resolution refers to Janice Kimball as the Chief Executive Officer and that her title should be changed to Executive Director. The language which Chair Jennifer Johnston had asked about was determined to be in the Promissory Note, and after confirming that Chair Jennifer Johnston was comfortable with the language being there (and not in the resolution itself), Commissioner Litvack then made a motion to approve the resolution with the change in title for Janice Kimball to Executive Director in the text. Vice Chair Mark Johnston seconded the motion. The motion passed, and Resolution #964 was approved.

**3. OTHER**

Chair Jennifer Johnston reminded Board members about the First Step House groundbreaking ceremony to be held the next day, Friday, March 1, at 3:00 p.m. (434 South 500 East).

The Board agreed to send a letter to the Executive Appropriations Committee regarding an expression of support for housing funding. Chair Jennifer Johnston said she would draft the letter.

**ADJOURN**

The meeting was then adjourned at 8:40 a.m..

Respectfully submitted,

Dan Pincock  
Executive Administrator