



Request to Move

As a Housing Choice Voucher holder you can request to move. This form must be completed for any move including transferring from one apartment to another with the same Apartment Community/landlord or moving to a new location.

An approval or denial confirmation for your move request will be provided to you. Do not give a notice to vacate to your landlord until you have received an approval from your Housing Specialist.

Head of Household	
Address	
City, State, Zip	
Phone Number	
Email address	
Have you already moved from the current subsidized unit? If yes, what date did you move out?	
If no, what date do you anticipated to vacate from current unit	

Reason for move request:

- Family size has changed and need a different size unit
- Need better public transportation options
- Closer to family/friends/community
- Closer to job/school(s)
- Closer to amenities (e.g. Doctors/medical, grocery store, parks, libraries, etc.)
- Unit too expensive
- Eviction
- Unit in Foreclosure
- Other reason(s): _____

Statement:

_____ I understand that my request is not automatically approved.





_____ I understand I my request could be denied if I am not in good standing with my lease agreement

_____ I understand I my request could be denied if I am not in good standing with program rules or have other program violations

_____ I understand my request could be denied if I owe money to Housing Connect, I will not be able to move.

_____ I understand that Housing Connect may not be able to allow me to move if I am in my first year of the lease agreement.

_____ I understand that Housing Connect will not pay my current landlord for any damages, late fees, other owed amounts owed to the landlord.

_____ I understand that Housing Connect will not pay for deposits and application fees.

_____ I understand that Housing Connect will not pay my current landlord rent passed the date listed on the Notice to Vacate form.

Head of Household Signature

Date

06/22/2020

