



## Housing Connect's School Resource Guide

*South Summit School District*



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**Section 1: Introduction**

Navigating new places and unfamiliar systems can be difficult and stressful. Housing Connect understands that you want what's best for your family. We know that education provides a strong foundation for present and future opportunities. Education plays a vital role in children's development so it is important that you as the parent, have the tools you need to support your children on their educational journey. This packet is designed to help you navigate the South Summit School District.

If you have questions or need assistance on anything in this packet, feel free to reach out to the Youth and Family Services Manager at 801-882-5582 or [cmeyers@housingconnect.org](mailto:cmeyers@housingconnect.org).

## **Section 2: Determining Boundaries**

If you are new to an area or your child is just entering the school system, you may be unsure of which school they are supposed to attend. The steps below will help you determine which school district your family lives in and the schools that are assigned to those boundaries. Once you have determined your boundaries, you can decide if you want to enroll your child at their “home” school or get a permit for them to attend a school outside of those boundaries. Find information on special permits on page 14

Find your school district:

1. Go to: <https://nces.ed.gov/ccd/districtsearch/>
2. Click on the words “School & District Navigator”

The screenshot shows the IES NCES National Center for Education Statistics website. The main heading is "Search for Public School Districts". Below this, there are several tabs: "District Information", "School & District Navigator", "Public School Search", "Data Notes/Grant IDs", and "Help". The "District Information" tab is active. The form contains the following fields:

- District Name: [Text input]
- NCES District ID: [Text input]
- Street Address: [Text input]
- City: [Text input]
- State: [Dropdown menu]
- Zip Code: [Text input]
- Distance: [Text input]
- County: [Text input]
- Phone #: [Text input]

There are also checkboxes for "Additional Characteristics" and "Number of Students" and "Number of Schools".

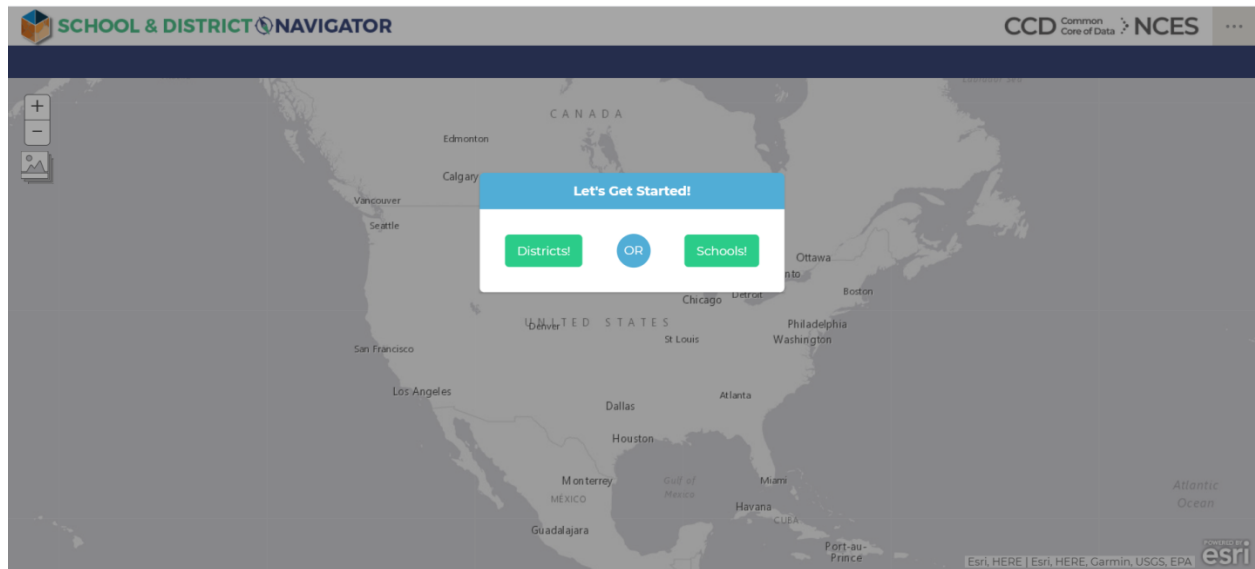
SEARCH TIP: If you are having difficulty finding your school, try only entering the city, state, and/or a key word in the name.

SEARCH TIP: Use the additional characteristics fields in conjunction with any of the District Information. Additional Characteristics should not be used if you have already entered the name of a school district.

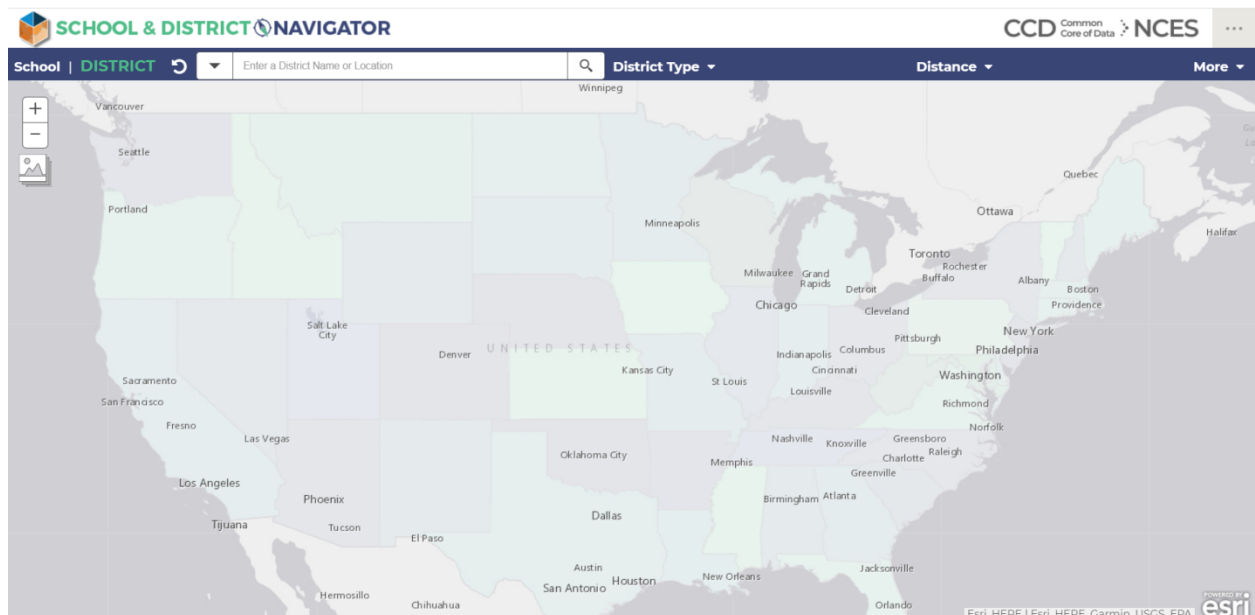
Source: CCD public school district data for the 2019-2020, 2020-2021 school years

The footer contains links to "Explore the Institute of Education Sciences", "IES Policies and Standards", and "Additional Resources".

3. On the “Let’s get started tab click on the left green button labeled “Districts”



4. In the search bar, type in your home address and press the search button. (The search button is marked with a magnifying glass)



▼ 3970 S Main St, Salt Lake City, Utah, 84107 ✕ 🔍 District Type ▼ Distance ▼ More ▼

**District Results**

● Hide Statewide Districts

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**Granite District**  
[District Profile](#)  
 State: UT  
 Total Student Enrollment:  
 66,767  
 Grade Range: PK - 12  
[View Schools](#) ▼ More details

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**Murray District**  
[District Profile](#)  
 State: UT  
 Total Student Enrollment: 6,388  
 Grade Range: PK - 12  
[View Schools](#) ▼ More details

### Finding your school:

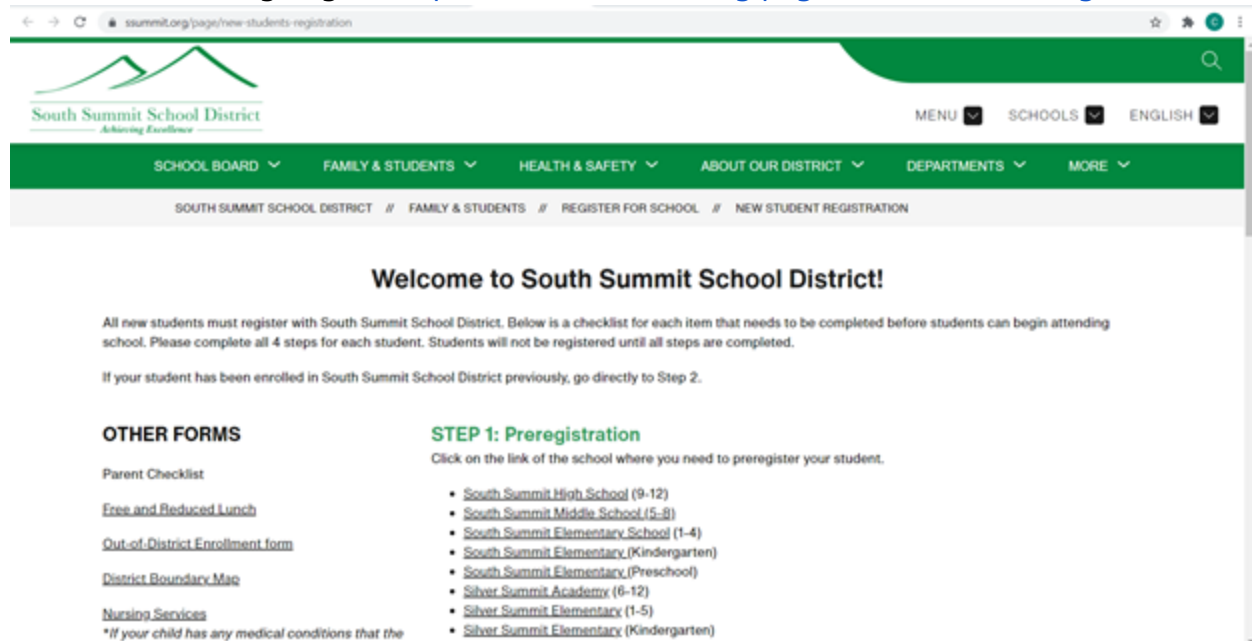
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## **Section 3 Enrollment**

In order to enroll a new student in the South Summit school district, there are two steps to the enrollment process. If you are moving from outside of the district, it becomes a three step process. The third step is elaborated on page 8.

Enrollment, from within the district:

The first step is to fill out your pre-registration form online. This is done by opening any web browser and going to: <https://www.ssummit.org/page/new-students-registration>



Once there, you can choose which school you are registering your children for based on their grade level and your decision as to where you are enrolling them. Clicking on the appropriate school link will take you to the online form that you need to fill out. After you have completed the pre-registration form, your next step is to schedule an appointment with your child's school.

You can do this by scrolling down on the same webpage and clicking on the links along the bottom and following their instructions.

summit.org/page/new-students-registration

**Nursing Services**  
*\*If your child has any medical conditions that the school needs to be aware of please notify the school nurse at [nurses@ssummit.org](mailto:nurses@ssummit.org)*




- Silver Summit Elementary (1-5)
- Silver Summit Elementary (Kindergarten)

**STEP 2: Appointment**  
 For more information and to schedule an appointment with the appropriate school proceed to the links below.

**Documentation**  
 Bring the following documents with you to your school appointments.

- Photo ID
- Proof of residency (utility bill, etc. showing parent/guardian's current name and address that proves you live within school boundaries)
- Birth certificate
- Immunization records
  - If you choose to file a Personal Exemption, please complete the online form at <http://www.immunize.utah.org> and bring a copy of the completed exemption form
- Transcripts from past school/s attended
  - Required for SSHS and SSA
- Proof of guardianship (if necessary)
  - If living with anyone other than a biological parent, transfer of guardianship documents MUST be provided. In case of a divorce, court documents MUST be provided showing that the parent has legal custody of the student.

Complete registration with South Summit High School [here](#) | Complete registration with South Summit Middle School [here](#) | Complete registration with South Summit Elementary School [here](#) | Call 435-783-4010 to schedule an appointment with Silver Summit Academy | Call 435-783-4010 to schedule an appointment with Silver Summit Elementary School

At your appointment you will need to bring:

- Your Photo ID
- A Proof of Residency (utility bill, etc. showing parent/guardian's current name and address that proves you live within school boundaries)
- Birth Certificate
- Immunization Records or exemption form
- Proof of Guardianship (if necessary)

**If you are enrolling them in high school you will also need to bring your children's unofficial transcripts.**

South Summit Elementary, Middle and High school Registration Information.

Registration for all three schools typically takes place mid August. You'll want to check their website for the specific dates each school year.

After your appointment, you will get an email giving you the final instructions to complete the enrollment process.



### Enrolling a returning student.

Each year you will need to login into your PowerSchool's account and update your schools' annual forms. These schools contain emergency contact information, field trip authorizations, school lunch and other fees.

### Silver Summit Academy Registration Information

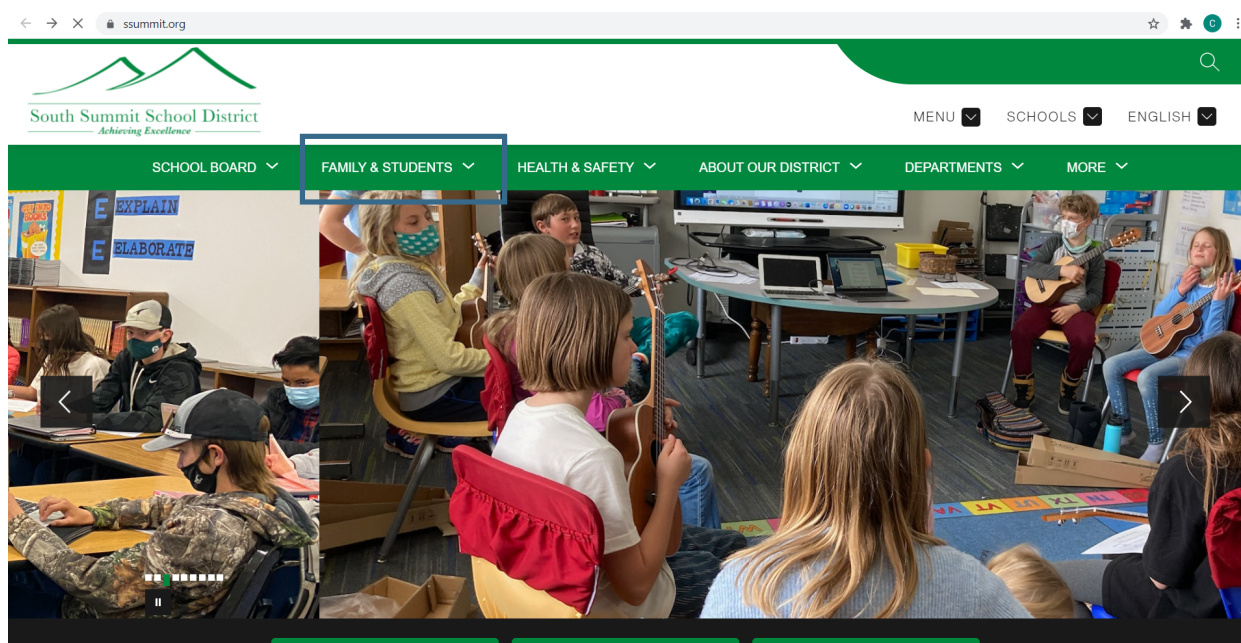
In addition to filling out the open enrollment application, if you are interested in having your children attend the Silver Summit Academy (either the elementary, or the middle and high school). The district encourages you to take a tour of the school. (Tours are offered on the 1st and 3rd Tuesdays of each month. You will need to call 435-783-4010 or email [lbednarik@ssummit.org](mailto:lbednarik@ssummit.org) to schedule a tour. Next, you will want to get onto their waitlist as soon as possible as space is limited. Lastly, you will need to schedule a family conference, where they will discuss information about the school and its accelerated nature. In order for you to schedule the family conference, call 435-783-4010.

Once you have had the family conference you will be sent an email detailing the steps you need to take in order to complete your enrollment.

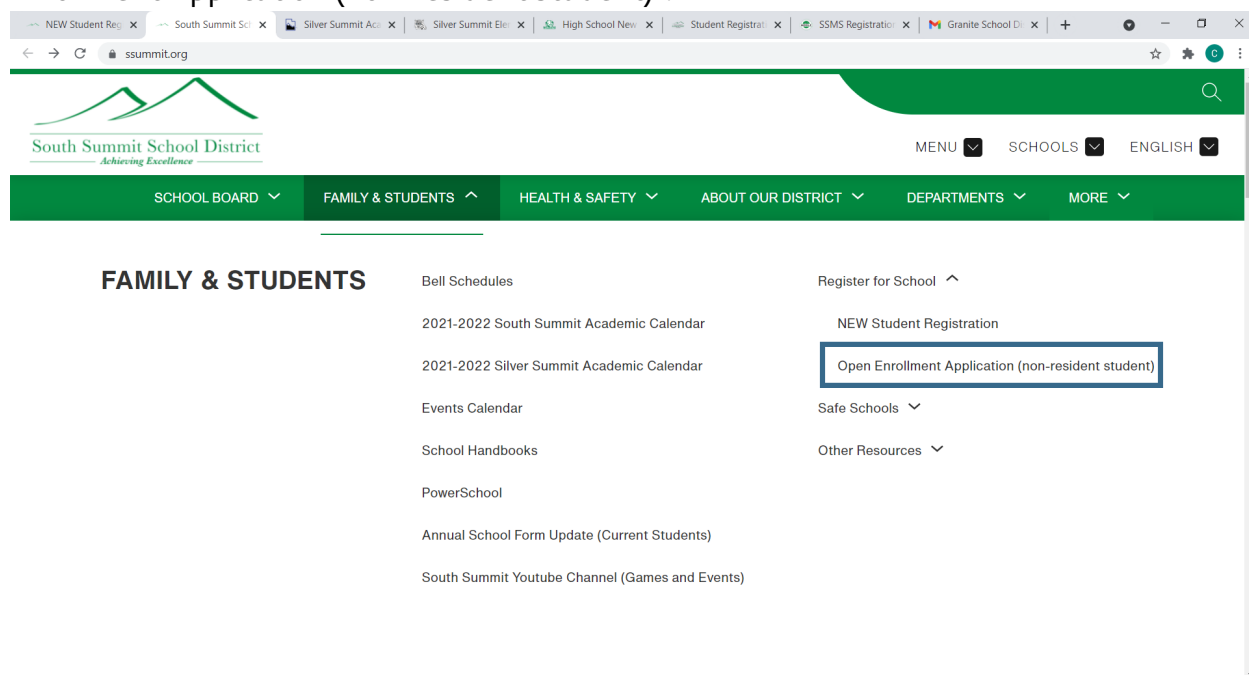
### Open Enrollment

If you are coming from outside of the district you will need to fill out an open enrollment application. This application can be found at: <https://www.ssummit.org/>

Click where it says "Family and Students".



After you have clicked there, a dropdown menu should appear and fill up your screen. Click where it says “Register for School” and then click again where it says “Open Enrollment Application (non-resident student)”.



You will need to print and complete the application in its entirety. Once you have completed it you can email a copy to: dmcmillan@ssummit.org, Fax a copy to (435)-783-4501 or you can mail it to: South Summit School District, 285 E. 400 S., Kamas, UT 84036.

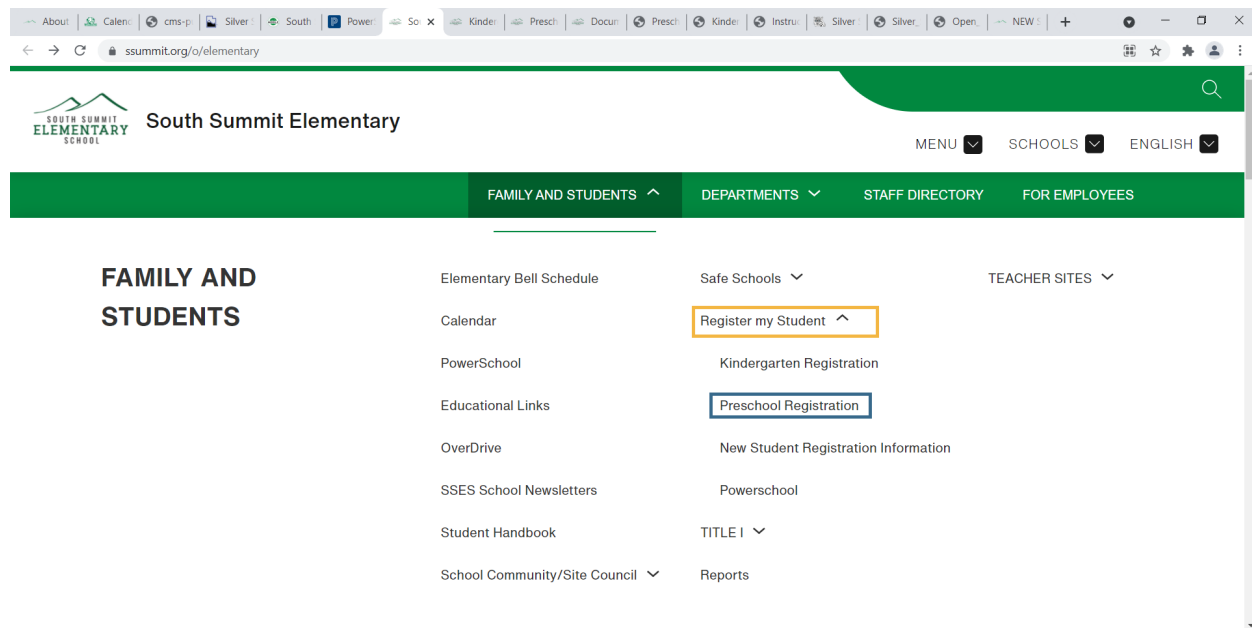
If your application is accepted, you will then need to enroll your children using the same steps outlined above on page 6.

## Section 4: Pre Kindergarten Registration:

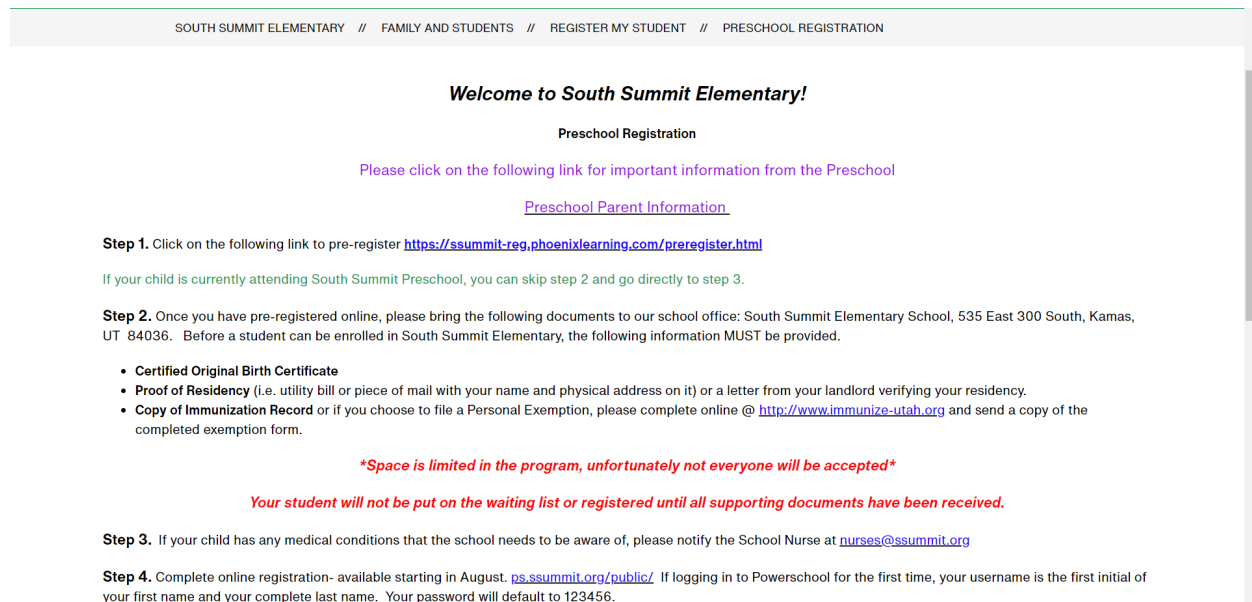
Children must be 3 or 4 by September 1, of the year that you are trying to enroll them. All registration begins in February. Space is very limited in the program the sooner you register the greater chances of being accepted into the program.

Open any web browser and go to: <https://www.ssummit.org/o/elementary>

Once you are there, hover your cursor over where it says “Family and Students”. After the drop down menu appears click where it says Preschool Registration (Highlighted in blue down below)



Once you have clicked on preschool registration, your screen should look similar to this.



Your next step will be to complete the pre-registration form. After you have completed that, you will need to bring your child's birth certificate, a proof of residency, and a copy of your child's immunization record or completed exemption form to the school's main office at South Summit Elementary School, 535 East 300 South, Kamas, UT 84036.

Once you have submitted all of their documentation, you will need to use Powerschool to finish registering for Pre-K.

### 3 Year old Program Information

The 3 year old preschool program holds classes 2 days a week on Wednesdays and Thursdays from 9:00am to 10:30 am.

Tuition is 50\$ per month and it is due the first of every month.

Your child will be tested two times during the year.

Every year there is a preschool orientation/back to school night that is announced via the preschool's letter to parents. It is an excellent opportunity for you and your child to meet their teacher.

If you are accepted into the program, you will be notified by email or phone call.

You and your student are invited to participate in Parent-teacher conferences when they are announced.

### 4 Year Old Program Information

The 4 year old preschool program has 3 separate classes. Each class meets on two days. The Monday/Tuesday class meets from 9:00 am to 11:30 am. The Monday/Wednesday class meets from 12:30pm to 3:00pm. The Tuesday/Thursday class meets from 12:30 to 3:00pm.

Tuition is 70\$ a month and it is due the first of each month.

Your child will be tested 3 times during the year, including the state "PEEP" test. Which helps evaluate your child's progress. The first time they take the test is normally 2 weeks before the first day of preschool. They take it again later on in the year.

Preschool orientation/back to school night is an important opportunity for you and your child to meet their teacher.

If you are accepted into the program you will be notified by email or phone call.

### Section 5 Kindergarten Registration:

Your children must be 5 by September 1<sup>st</sup> of the year you are trying to enroll them in. You will need to fill out the pre-registration form found online at:

<https://ssummit-reg.phoenixlearning.com/preregister.html>

Once you have completed the pre-registration, you will need to bring your child's birth certificate, a proof of residency, and a copy of your child's immunization record or completed exemption form to the school's main office at South Summit Elementary School, 535 East 300 South, Kamas, UT 84036.

Lastly you will need to finish registering using powerschool.

As a part of the Kindergarten program, your child will be required to take the KEEP state assessment. The Assessment is given two weeks before the first day of school. You will be sent an email when the online scheduler opens, so that you can schedule a time that works for you.

Kindergarten orientation/back to school night is the same week as the first day of school; it is also a great opportunity for you and your children to meet their teacher.

Kindergarten Students are bussed to school even if they live within a mile of the elementary school.

## Section 6 Resources:

Now that your child(ren) are enrolled, there are resources that may be available to you through the South Summit School District:

Immunization exemptions: To receive a vaccination exemption form, the legally responsible individual who claims the exemption for the student must complete the online immunization education module. The education module can be accessed by going to: <https://immunize.utah.gov/immunization-education-module/>. After the successful completion of the module you will be emailed a vaccination exemption form that you need to fill out and turn into the school.

## Free and Reduced Lunch:

To apply for Free & Reduced price meals, you can find the application that needs to be filled out here: <https://www.ssummit.org/browse/29330> Click where it says “Free Reduced Application\_English” print out and fill out the application. You only need to fill out one application for your household. After you have filled out the application you will need to return it to Tammy Clegg, 285 E. 400 S. Kamas UT, 84036. In the main office.

You can fill out an application at any point during the school year, but it is best to fill it out before the start of the school year.

The federal eligibility for Free and Reduced Meals changes each school year. Because of these annual changes, a new application must be submitted each year.

Transportation: Your child will be eligible for bussing to school, if you live at least 1.5 miles away from your child’s boundary school. If you opt to enroll your child in a different school than your boundary school then you are responsible for transporting your child to and from school.

## Middleschool Fee Schedule:

### South Summit Middle School

REGISTRATION AND COURSE FEES	
PE Uniform-(6 <sup>th</sup> , 7 <sup>th</sup> , & 8 <sup>th</sup> grade only) <ul style="list-style-type: none"> <li>• Short</li> <li>• Shirt</li> </ul> <i>Must have for PE. May use from previous years.</i>	\$18.00
Art Kit <ul style="list-style-type: none"> <li>• Sketchbook</li> <li>• Watercolor Set with Brush</li> <li>• Package of Colored Pencils</li> <li>• Prismacolor Ebony Black Art Pencil</li> <li>• Art Eraser</li> <li>• Sharpie Fine Tip Marker</li> <li>• Blending Stump</li> <li>• Watercolor Paper</li> <li>• Flexible Scratchboard</li> <li>• *Other supplies based on projects</li> </ul>	\$10.00
Art Class 2 <ul style="list-style-type: none"> <li>• Artist Board</li> <li>• *Other supplies based on projects</li> </ul>	\$10.00 if needed to replenish Art Kit
FACS Fee <ul style="list-style-type: none"> <li>• Groceries</li> <li>• Sewing Supplies</li> <li>• Glue guns and glue sticks</li> <li>• Child Development Lab Supplies</li> </ul>	\$10.00
Registration FEE 7 <sup>th</sup> & 8 <sup>th</sup> grade only <ul style="list-style-type: none"> <li>• Student awards and recognitions</li> <li>• Student Activities and Celebrations</li> </ul>	\$10.00
Band <ul style="list-style-type: none"> <li>• Textbook.....\$11.00 (all students)</li> <li>• *Instrument.....*</li> <li>• Summer Marching Band Shirt.....\$10.00</li> </ul> <p><u>On an as-needed basis</u></p> <ul style="list-style-type: none"> <li>• Reeds .....\$2.50-4.50</li> <li>• Valve Oil, Cork Grease, etc. ....\$2.00-6.00</li> </ul>	
*Students are required to obtain their own instrument to participate in band. Your band instructor will give you information on how to rent. However, limited school instruments are available if students cannot obtain an instrument on their own because renting instruments are cost prohibitive. Also students may be asked to play a school instrument to balance the group. Hence, a \$25 fee is assessed for repairs and maintenance of school instruments.	
NO FEES for 5 <sup>th</sup> Grade	
OPTIONAL PURCHASES	
Yearbook	\$10.00
7 <sup>th</sup> & 8 <sup>th</sup> Grade End of Year Trips	\$35.00
Summer Band Seven Peaks	\$35.00
LUNCH	
Student Lunches	\$2.25 per meal .50 milk

Wednesday, July 7, 2021

# Highschool Fee Schedule

## South Summit High School Proposed Fee Schedule 2020/2021 \*

\* Maximum School Fee that could be paid per student per year = \$5,000.00

Sport	Additional Notes	Uniform Rental/Purchase	Equipment	Tournaments	Hotel	Banquet/Awards	Gameday Attire	Camps / Summer Weights	Total (does not include optional items)	Optional Items	Price of Optional Items
Volleyball	Uniform includes spandex	\$80.00	\$40.00	\$60.00	\$60.00	\$20.00		\$125.00	\$385.00	Gameday Attire (includes 1-time bag)	\$150.00
Football		\$65.00	\$120.00	\$0.00	\$0.00	\$20.00		\$200.00	\$405.00	Gameday Attire	\$100.00
XC		\$10.00	\$0.00	\$20.00	\$0.00	\$25.00			\$55.00	Gameday Attire	\$20.00
G Soccer	Gameday Attire = Warm Ups	\$45.00	\$30.00	\$0.00	\$0.00	\$15.00	\$120.00		\$210.00		
G Tennis		\$80.00	\$10.00			\$10.00			\$100.00	Gameday Attire	\$50.00
B Golf	Uniform = online store	\$50.00		\$200.00	\$100.00				\$350.00		
B Basketball		\$80.00	\$50.00	\$25.00	\$45.00	\$20.00		\$250.00	\$470.00	Gameday Attire	\$100.00
G Basketball		\$80.00	\$40.00	\$25.00	\$50.00	\$10.00			\$205.00	Gameday Attire / Warm Ups (includes 1-time bag)	\$150.00
Wrestling		\$60.00	\$30.00	\$100.00	\$60.00	\$20.00			\$270.00	Gameday Attire	\$150.00
Swim		\$45.00	\$15.00	\$10.00	\$20.00	\$10.00			\$100.00		
Drill	Equipment = daily practice attire. Gameday Attire includes garment bag	\$250.00	\$100.00	\$75.00	\$25.00	\$20.00	\$225.00	\$250.00	\$945.00		
Cheer	Equipment = pom poms & duffel bag. Gameday Attire = practice uniforms.	\$750.00	\$90.00				\$80.00	\$175.00	\$1,095.00		
B Soccer	Gameday Attire = socks and warm ups	\$45.00	\$30.00	\$0.00	\$0.00	\$15.00	\$120.00	\$0.00	\$210.00		
Track		\$20.00	\$35.00	\$15.00	\$0.00	\$10.00		\$0.00	\$80.00	Gameday Attire	\$50.00
Baseball		\$110.00	\$55.00	\$25.00	\$50.00	\$15.00			\$255.00	Gameday Attire	\$60.00
Softball	Gameday Attire = Helmet	\$45.00	\$50.00	\$50.00	\$75.00		\$40.00		\$260.00		
G Golf		\$80.00		\$200.00	\$100.00				\$380.00		
AP Calculus	Test								\$94		
AP US History	Test								\$94		
AP English Language and Composition	Test/Books								\$94		
AP Spanish Language and Culture									\$94		
AP Literature	Test/Supplies								\$94		
AP Statistics	Test								\$94		
AP Studio Art	Test/Supplies								\$140		
Band	Apparel								\$150		
Band Music Trip (BOA)	Out of State Band Trip								\$700		
Class Dues (varies)	Student Activities								\$20		



Dance Company	Class Fee for Uniforms they keep									\$50		
Drawing	Supplies per semester									\$25		
Driver Ed.	On-line course, Driving, Alive at 25									\$200		
EMT	Test/Text Book									\$250		
FFA Jacket	Jacket (Optional)									\$55		
Hand Building Ceramics	Supplies									\$25		
Interact Club	Membership (Optional)									\$5		
National Honor Society	Membership (Optional)									\$20		
Painting	Materials									\$50		
PE Uniforms	Uniforms (fee covers all Classes)									\$15		
PSAT (Optional)	Testing									\$15		
SBO	Sweater									\$100		
Class Officers	Jacket									\$50		
School Registration	Supplies/student body activities									\$25		
Senior Parking	Key Cards/ Parking Space/Supplies									\$25		
Spanish 2, 3, 4	Handbook									\$12		
Summer School	Deposit Refunded at Completion									\$50		
Summer Weights	Supervision									\$50		
Tapestry	Apparel									\$100		
Tapestry Music Trip (BOA)	Out of State Band Trip									\$700		
Yearbook (Optional)	Book Cost									\$50		

### Fee Waivers:

Fee waiver applications are available online at:

<https://www.schools.utah.gov/schoolfees?mid=4340&tid=3>

Fee waiver applications and the relevant documentation are to be submitted to your child's principal, for review and approval.

### Special Education Services (Section 504 Plans and IEPs)

Section 504 is the part of the Rehabilitation Act of 1973 which applies to persons with disabilities. Section 504 is a civil rights act protecting the civil and constitutional rights of persons with disabilities.

Section 504 states: "No otherwise qualified individual with a disability ... shall, solely by reason of her or his disability, be excluded from the participation in, be denied the benefits of, or be subjected to any discrimination under any program or activity receiving Federal financial assistance."

An IEP is an "Individualized Education Plan" It is a legal document that identifies the special education instruction, support and services to help your child succeed in school.

For Special Education Services you may ask any teacher, administrator or counselor to request special educational services or an evaluation.

Once you have made the request, they will provide you with any paperwork and directions to continue the process.

#### Before School Programs:

All of the schools in the south summit district serve breakfast in the morning before class officially starts. It is typically done ½ an hour before school starts, but you can confirm with your child's school to determine the exact time.

#### After school programs:

Most schools in the district have multiple after school opportunities be they athletic, artistic, or academic in nature. The best ways to find out about them are to check your school's website and to keep an eye out for information brought home by your children. The school's websites are found below.

## **Appendix 1: School Contact Information**

<b>School Name</b>	<b>Address</b>	<b>Phone Number</b>	<b>Website</b>
South Summit Elementary	535 East 300 South, Kamas, Utah UT 84036	435-783-4318	<a href="https://www.ssummit.org/o/elementary">https://www.ssummit.org/o/elementary</a>
South Summit Middle	355 East 300 South, Kamas, Utah UT 84036	435-783-4341	<a href="https://www.ssummit.org/o/middle-school">https://www.ssummit.org/o/middle-school</a>
South Summit High	45 South 300 East, Kamas, Utah UT 84036	435-783-4313	<a href="https://www.ssummit.org/o/high-school">https://www.ssummit.org/o/high-school</a>
Silver Summit Elementary	6407 North Business Loop Road, Park City, Utah UT 84098	435-783-4010	<a href="https://www.ssummit.org/o/silver-summit-elementary">https://www.ssummit.org/o/silver-summit-elementary</a>
Silver Summit Academy	6407 North Business Loop Road, Park City, Utah UT 84098	435-783-4010	<a href="https://www.ssummit.org/o/silver-summit">https://www.ssummit.org/o/silver-summit</a>

## **Appendix II: School Counselors, Social Workers, and Psychologists**

Each school in the South Summit school district has personnel specifically assigned to help you and your children establish healthy development and create positive boundaries around social, emotional and psychological health. These staff include social workers, school psychologists, speech language pathologists, and more.

Social workers and psychologists can provide counseling while providing social, emotional, and psychological support, they also help with IEP's and other accommodations, and can give referrals to outside resources.

Speech language pathologists help students with communication delays. They can help your children with literacy, fluency, articulation, and social communication issues.

Guidance Counselors help with academic and behavioral challenges.

Below is a list of all of the service providers within the schools in the district so you can easily contact them as needed.

<b>School</b>	<b>Title</b>	<b>Name</b>	<b>Phone Number</b>	<b>Email</b>
South Summit Elementary	School Counselor	Dean Evans	435-783-4318	<a href="mailto:de2@summit.org">de2@summit.org</a>
South Summit Elementary	School Counselor	Jenny Gempeler	435-783-4318	<a href="mailto:jgempeler@ssummit.org">jgempeler@ssummit.org</a>
South Summit Middle	School Counselor	Chad Peterson	435-783-4341 ext 2242	<a href="mailto:cp1@ssummit.org">cp1@ssummit.org</a>
South Summit Middle	School Counselor	Jenny Gempeler	435-783-4341	<a href="mailto:jgempeler@ssummit.org">jgempeler@ssummit.org</a>
South Summit High	School Counselor (A-N Last names)	Daniel Dahl	435-783-4313 ext 3353	<a href="mailto:ddahl@summit.org">ddahl@summit.org</a>
South Summit High	School Counselor (O-Z Last names)	David Carter	435-783-4313 ext 3352	<a href="mailto:david.carter@ssummit.org">david.carter@ssummit.org</a>
Silver Summit Elementary	Speech Pathologist	Nadine Nye	435-783-4010	NA
Silver Summit Academy	Rob Patrick	Rob Patrick	435-783-4010 ext 5152	<a href="mailto:rpatrick@ssummit.org">rpatrick@ssummit.org</a>